

GOVT HOMOEOPATHIC MEDICAL COLLEGE

KOZHIKODE

Request for vacating stay in the Hostel

I have completed my UG/PG course on I was an inmate of Men,s/Women,s Hostel since..... I would like to vacate my hostel room on I request you to do the formalities in vacating the room.

Yours faithfully

(Name & signature of applicant)

Vacate on :

Hostel Dues : (yes/ no)

(counter sign by Hostel secretary)

Approved

Hostel Warden

Rent dues : (yes/ no)

(counter sign by section clerk)

To be filed in Hostel Section