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കേരള ഗസറ്റ് KERALA GAZETTE

അസാധാരണം
EXTRAORDINARY

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്
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KERALA UNIVERSITY OF HEALTH SCIENCES

NOTIFICATION

No. 2891/AC1/GENA2/KUHS/2017.

Dated, Thrissur, 12th May, 2017.

In exercise of the powers conferred by Chapter XXXVI of the First Statutes, 2013 of the Kerala University of Health Sciences, the Academic Council in its meeting held on 8-11-2016 vide item No. 14.4 made the Academic Regulations and Course Regulations of 124 courses conducted by Kerala University of Health Sciences. The Governing Council meeting held on 25-11-2016 has approved the same. The regulations were placed before the Senate at the meeting dated 17-1-2017.

It is hereby notified that the Academic Regulations and Course Regulations of 124 courses conducted by Kerala University of Health Sciences, as appended.

(Sd.)
Registrar.

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Academic Regulations
for all Courses affiliated to the
Kerala University of Health Sciences

Thrissur- 680596



(2016-17 Academic year onwards)

2016

ACADEMIC REGULATIONS

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These Academic Regulations shall be binding on all courses coming under the Kerala University of Health Sciences unless otherwise mentioned herein.

1.1. Eligibility for Admission

The Kerala University of Health Sciences (KUHS) shall admit students only as per the individual Course Regulations published by it from time to time.

1.2. Mode of selection to the course

The selection of students shall be merit based, ensuring transparency and fairness. The process shall be as decided by the competent authority approved by the Government of Kerala and Kerala University of Health Sciences in terms of the respective Course Regulations.

1.3. Number of seats

As approved by KUHS from time to time.

1.4. Minimum Academic requirements for conduct of course

Minimum standard requirements for offering course in terms of land, infrastructure, equipment, clinical cases/materials, teaching facility, faculty and other human resources etc. shall be in compliance with the standards specified by KUHS in Statute / Affiliation Regulations in addition to norms fixed by Government and concerned Statutory Councils from time to time.

1.5. Registration of students to University

- a) The KUHS shall admit students, only to the courses and institutions affiliated/ recognized by KUHS for that particular course.
- b) Every College/ Institution shall upload the basic details of the admitted students on or before 12.00 midnight on the cutoff date notified by KUHS in accordance with the decisions of the Government of India / Government of Kerala / concerned Statutory Council from time to time. The Principal/Head of the Institution shall be responsible for the contents in the statements.
- c) A candidate on admission to the course shall apply to the KUHS for student registration through the concerned college by making a formal application in the prescribed format with the following documents within the time specified by

KUHS.

- i. Mark lists of qualifying examination.
- ii. Original Pass / Degree certificate (wherever applicable)
- iii. Transfer certificate from the previous institution.
- iv. Allotment letter from the competent authority.
- v. Score sheet of the concerned entrance examination
- vi. Eligibility certificate and migration certificate (wherever applicable)
- vii. Original certificate(s) to verify name and date of birth (SSLC/equivalent certificate).
- viii. Internship certificate.(wherever applicable)
- ix. The fees prescribed for the registration.
- x. For students under Socially and Educationally Backward Community (SEBC), valid non-creamy layer certificate from competent authority, issued before the date of admission, along with caste certificate.
- xi. Caste Certificate issued by the competent authority for students under the SC & ST Category (wherever applicable).
- xii. In the case of students admitted under NRI quota, as insisted by Government of Kerala, the following additional documents shall be produced
 - a) Document(s) to prove willingness of the sponsor and his/her relationship with the candidate.
 - b) Copy of passport of the sponsor attested by a gazetted officer.
 - c) Employment certificate of the sponsor attested by the Embassy.
- xiii. Any other document as prescribed by KUHS/Government or other competent authority from time to time.

1.6. Course Fees:

As stipulated by the Government / Fee Regulatory Committee and/or KUHS from time to time.

1.7. Syllabus, Medium of instruction

Syllabus shall be as prescribed by KUHS from time to time and the medium of instruction and examinations shall be English.

1.8. Attendance, and course period:

- a) The candidate shall successfully complete the stipulated course period as specified in the respective course regulations to be eligible for award of Degree/Diploma.
- b) There shall be minimum 80% attendance in each subject, (Theory and practical/clinical separately) to be eligible for appearing in the University Examinations.
- c) However, in case of subjects in which the instructional programme extend through more than one academic year and when there is no University examination in the subject for a particular year (i.e. non-exam going subjects), the attendance requirement shall not be less than 70% in Lectures and Practical/Clinical separately in the non-exam year. The Principal/Head of institution should ensure that the candidate has secured the minimum requirement of attendance in the non-exam going subjects before registering him/her for the university examination.
- d) For PG and Super-speciality courses, the eligibility for appearing in the University examination shall be as detailed in the respective Course Regulations.
- e) The Principal/Head of the institution shall submit the Attendance Certificate for each candidate at the time of registration for examinations.
- f) No student registered in KUHS, including service candidates is permitted to run or work in a clinic / Pharmacy /hospital / laboratory/ nursing home and shall not engage in private practice of any sort in their professional capacity during the course of study. Any violation in this respect will be viewed seriously and may warrant punishment including termination from the course.

1.9. Condonation of shortage of Attendance

- a) For all UG Courses, condonation of shortage of attendance on genuine grounds, for subject/subjects (in theory or in practical or both) can be granted once only, during the entire course period as specified in the course regulations. The Principals/ Heads of Institutions are empowered to granting condonation for shortage of attendance on recommendation by Head(s) of the Department under intimation to KUHS and with the prescribed fee.
- b) Along with the application for Registration in the Examination, the Principal/Heads of the Institution shall give an undertaking that the candidate has not availed this exemption previously.
- c) A Register showing the details of Condonation granted shall be maintained in the office of the Principal of the colleges, which shall be subjected to verification by the authorized officers of the University.
- d) No condonation of attendance is permitted for PG/Super Speciality courses.

1.10. Leave, Holidays etc.

As prescribed by the Government and/or KUHS from time to time.

1.11. Monitoring Learning Progress:

The following General guidelines are suggested for periodical assessment conducted from time to time by the Institution.

The learning outcome to be assessed may include:

- i) Personal Attitudes (Critical Thinking, Communication, Collaboration, Creativity)
- ii) Acquisition of Knowledge:
- iii) Journal Review Meeting (Journal Club):
- iv) Seminars / Symposia:
- v) Clinico-pathological conferences:
- vi) Medical Audit
- vii) Practical and Laboratory skills
 - a. Day to Day work

- b. Teaching skills
- c. Periodic tests
- d. Work diary / Log Book
- e. Records

viii) Health Care Counselling - Communication & Counselling Skills.

1.12. Transfer during course & internship.

Transfer to other institutions within and outside the University shall not be allowed under normal circumstances during the course of study. However KUHS can apply discretion in this matter, subject to the guidelines of the respective Statutory Councils, in exceptional cases.

1.13. Duration permitted for Completion of the course

The maximum permitted time period to successfully complete the course is twice the actual duration of the Course (including internship if applicable) except where otherwise specified by concerned statutory council or as approved by KUHS from time to time.

1.14. Internal assessment (conducted by college)

- a. For the Under Graduate courses there shall be a minimum of 3 periodic assessments conducted in the college, for each subject (theory, viva and practical as the case may be) of which one shall be in the KUHS examination pattern (for familiarisation of the KUHS examination pattern).
- b. Average of the marks of the best two of the periodical assessments shall be taken as internal assessment mark of the candidate, unless otherwise specified in the respective course regulations.
- c. The class average of internal assessment marks of theory and practical in each subject shall not exceed 75% of Maximum marks for regular examinations and 80% for supplementary examinations unless otherwise specified in the respective course regulations. (This clause shall not be applicable where there is only one student registered for the course.)

- d. The class average of internal assessment for an examination shall be calculated based on the total number of candidates in a particular batch appearing for that internal assessment examination.
- e. The candidate must secure the minimum marks for internal assessment in theory, practical and viva voce in a particular subject and any other additional requirement as per the course regulations in order to be eligible to appear in the University examination for the subject.

1.15. Examinations

a) Schedule of Examinations

Examinations shall be conducted as per the schedule approved by the Board of Examinations.

b) Scheme of Examinations

The Scheme of Examinations shall be as per the regulations of the respective courses. For each subject, Theory, Practical and Viva Voce shall be considered as a single block, unless otherwise specified as different blocks by the course regulations.

c) Obstructions in conduct of University Examinations

If an Examination could not be conducted by the University due to any unforeseen or unavoidable reasons, that particular Examination shall be conducted on the next working day or as notified by the Controller of Examinations.

d) Clubbing of Examination centers

The Controller of Examinations shall have the power to club the theory, practical and viva voce examination centers as and when required.

e) Question paper pattern

Question paper pattern shall be as per the respective course regulations.

f) Scrutiny of Question papers

For Scrutiny of Question papers services of subject experts in respective faculty shall be used.

g) Question paper setters from inside State / outside State

KUHS shall appoint question paper setters from inside and/or outside the State unless otherwise stipulated in the concerned Statutory Council Regulations.

h) Monitoring the Examination

The examination shall be under electronic and other surveillance as stipulated by KUHS from time to time. The observer if any, appointed for supervising the conduct of theory examination shall be from other Health Science streams under KUHS. University may appoint surprise inspection squad for monitoring the fair conduct of theory, practical and viva voce examinations.

i) Dispatch of Answer books for valuation

The Chief Superintendent shall ensure that the packets of the theory answer books of the particular examination are sealed immediately and dispatched on the same day or in exceptional cases on the next working day. The Chief Superintendent shall be responsible for the safe custody and transit of the answer sheets to the University.

j) Thesis/ Dissertation for the PG Courses

The process of submission of synopsis, conduct of the research, submission and evaluation of thesis/dissertation/project shall be governed by the guidelines issued by the KUHS in this respect/ Statutory Council from time to time.

k) Regulations for the conduct of Theory, Practical and Viva voce Examination

Theory, Practical and Viva voce shall be conducted as per the respective course regulations.

l) Valuation Strategy

- (i) The affiliated colleges under KUHS are divided in to six zones at present for the smooth conduct of University activities including examinations.
- (ii) For all Undergraduate courses double valuation of the theory answer books shall be done by eligible examiners duly appointed by KUHS. Centralized Valuation camp shall be conducted in single/multiple centers. The average of marks obtained for double valuation of each answer book (of the same QP code) is taken as the final mark of the Candidate in that paper. If the variation in grand total marks obtained in two valuations is more than 15% of the

Maximum marks and provided that the marks obtained in any one of the valuation is 35% or more of the total marks , the answer book shall undergo a third valuation in that paper (for that QP code). **In the case of answer books going for third valuation, the average of highest two marks shall be taken as final mark.**

Similarly, in PG courses where double valuation is conducted, the third valuation shall be in the pattern of UG courses. In such cases, the average of the higher two marks shall be taken as the final mark of the student.

In the case of Post Graduate / Super-speciality courses, where multiple valuations (more than two) are conducted by examiners duly appointed by KUHS, the average marks of all the valuations shall be taken as the final mark.

- (iii) **KUHS shall not permit any revaluation.** However in exceptional cases, when recommended by the Board of Adjudication for Students Grievances for reasons to be recorded and on approval of Governing Council, fresh valuation may be conducted, after cancelling the original valuations.

Re-totalling shall be permitted on submission of application along with the prescribed fees. There shall be a provision at KUHS for obtaining Photostat copies of Theory answer books and Theory Score Sheets on submission of application along with the prescribed fee. ***This facility shall not be available for practical examinations.*** The application by the candidate for re-totalling and photocopies of answer books and score sheet shall be routed through the Principal to the University.

- m) Conditions under which candidates are permitted to proceed to the next higher class**

Students are permitted to proceed to the next year of study as per norms of the KUHS and individual course Regulations.

- n) Meeting of Pass Board**

The Controller of Examination shall constitute a Pass Board for each examination. The Board shall meet before publication of results and shall consider the matters placed before it, relating to the conduct of examinations

and evaluation. Special Pass Board meeting may be convened with the prior permission of the Vice Chancellor in exceptional cases.

o) Publication of Results

The results shall be published by the Controller of Examinations with the approval of the Vice Chancellor, based on the recommendations of the Pass Board.

Note: Wherever this Academic Regulation is silent on any particular aspect of Examination, the provisions made in the Examination Manual of KUHS shall apply muttatis mutandis.

1.16. Criteria for pass

- a. It is mandatory that a candidate shall obtain minimum 50% marks separately for University theory examination in each subject.
- b. It is mandatory that a candidate shall obtain minimum 50% marks separately for University Practical and/or viva examination in each subject unless otherwise stipulated in the concerned Course Regulations.
- c. It is mandatory that a candidate shall obtain minimum 50% marks in aggregate of University examinations and internal assessment (wherever applicable) for each subject.
- d. In addition to the above, the candidate shall satisfy all other conditions for a pass as specified in concerned course regulations.
- e. A candidate failing in one or more subject(s) shall appear for the subject(s) as a whole in the next appearance (i.e. Theory, Practical, and Viva voce) unless otherwise specified in course regulations.

1.17. Grace Marks

- a. For MBBS and BDS courses, grace marks up to a maximum of five marks may be awarded for an examination at the discretion of the Examination Pass Board for a candidate in one subject (theory/practical/viva/internal assessment either individually or together) for a whole pass in that particular examination as stipulated by the respective Councils from time to time.

- b. For UG courses other than MBBS and BDS, the University may grant a maximum of 5 marks or as per University regulations as grace marks, either in a subject alone or distribute it among subjects (theory/practical/viva/internal assessment) so as to make the candidate eligible for a subject pass/whole pass unless otherwise specified in the respective course regulations.
- c. ***No grace marks shall be permitted for Post Graduate and Super Speciality courses.***
- d. The granting of grace marks is at the discretion of the concerned pass board constituted by the Controller of Examinations and shall not be the right of the candidate.

1.18. Criteria for promotion

- a) The promotion to the subsequent years shall be as per the respective course regulations
- b) The Candidate shall pass all subjects of the previous years before registering for final year examinations.

1.19. Carry over benefit

As per respective course regulations

1.20. Issuance of Mark lists and Certificates

- a. Mark lists for each examination shall be issued after declaring the results
- b. The mark list shall bear the date of publication of the results of the concerned examination. The passed candidate shall be deemed to have passed the examination on that date
- c. The Consolidated mark lists shall be issued on request upon remittance of prescribed fee. The number of chances will be mentioned in the consolidated mark list.
- d. A provisional pass certificate shall be issued on successful completion of the course and passing all the subjects, for temporary registration with the respective councils, (in order to undergo the internship).

- e. The provisional degree certificate shall be issued after successful completion of the course and passing all the subjects and internship wherever applicable. This provisional degree certificate has validity till the issue of the Degree certificate which shall be issued after the Convocation.
- f. The Degree Certificates shall be issued only after successful completion of course, passing all the examinations and completing internship (wherever applicable).
- g. The Degree shall be conferred to the successful candidate with the approval of the Governing Council during the KUHS Convocation for those who are present and to those who are permitted to remain absent.

1.21. Declaration of class (Regular/Supplementary)

As specified in respective course regulations. First Class/ Distinction shall be awarded irrespective of whether the candidate has appeared for regular/supplementary examinations.

1.22. Declaration of rank

- a) Rank shall be awarded on the basis of aggregate marks of all the university regular examinations of the particular course except where it is mentioned otherwise in respective course regulations.
- b) However, a candidate who fails in any one of the subjects during the course, and who does not pass in the examinations during the Minimum prescribed course duration shall not be eligible for the award of rank.
- c) Number of students registered in the final year examination shall be noted on the rank certificate.

1.23. Attempt / Chance

If a student registers for an examination and attend none of the papers of the examination, that appearance shall not be considered as an attempt/ chance.

1.24. Partial Appearance in Examinations

Partial appearance is permitted in all the University Examinations, provided the candidate satisfies 80% attendance in all subjects (Theory and practical separately) of

the respective examination, including the subjects in which the candidate is not appearing or ineligible to appear. Such candidates shall not be eligible for the award of rank.

1.25. Condonation of Break of Study

Condonation of Break of Study shall be permitted as per the respective course regulations of KUHS. The period of break of study thus condoned shall be excluded while calculating the maximum period prescribed for passing a course under the KUHS regulations.

If a candidate is not attending the college for more than Six months, he/she on the recommendation of the Head of the Institution should get permission from the University for rejoining with junior batch. Condonation of Break of Study will be considered strictly as per the condition stipulated in the norms of the University unless otherwise specified in the respective course/Statutory Council regulations.

1.26. Internship

Internship shall be permitted only after successful completion of the course and having passed all the examinations. Wherever applicable the student shall be registered with the respective councils before starting internship.

1.27. Transcript

The official transcript shall be issued by the Head of the Institution in the model format approved by the University or the requesting agency. The University shall endorse the same only if specifically requested.

1.28. Stipend:

As per the Government/University norms from time to time.

1.29 Eligibility for award of degree

A candidate who passes entire subjects of the course and successfully completes the internship shall be eligible for the award of Degree during the ensuing convocation. Degree is awarded under the concerned Faculty of the University.

Regulations
for Courses affiliated to the
Kerala University of Health Sciences
Thrissur 680596



Course Code 004

**BACHELOR OF HOMOEOPATHIC
MEDICINE AND SURGERY (B.H.M.S)**

(2016-17 Academic year onwards)

NEW SCHEME

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I. GENERAL REGULATIONS

Name of the course which come under these Regulations include Bachelor of Homoeopathic Medicine and Surgery abbreviated as B.H.M.S.

1.1 Eligibility for Admission

No candidate shall be eligible for admission unless

- a) He / She has completed the age of 17 years on or before 31st December of the year of his/her admission to the first year of the course.
- b) He / She has passed the Higher Secondary Examination of the Board of Higher Secondary Education Kerala, or examinations recognized equivalent there to by KUHS, with 50% marks in Biology separately, 50% mark in Physics, Chemistry and Biology put together .
- c) The candidate shall have studied English as a compulsory subject at Higher Secondary level.
- d) No candidate shall be admitted to B.H.M.S Degree course if he is blind, deaf or dumb.

1.2 Mode of selection to the course

The Selection of students for the B.H.M.S course shall be merit based, ensuring transparency and fairness. The process shall be as decided by the competent authority approved by the Government of Kerala and Kerala University of Health Sciences in terms of the regulations of Central Council of Homoeopathy.

Cut-off date for the admission of students is as prescribed by Government of Kerala/University of Health Sciences/CCH.

1.3 Number of seats in one unit of admission:

As per the direction issued by the Central Council of Homoeopathy (CCH) and approved by KUHS from time to time.

1.4 Minimum Academic Requirements for conduct of course

Minimum standard requirements for offering course in terms of land, infrastructure, equipment, clinical materials, teaching facility, faculty and other human resources etc. shall be in compliance with the minimum standards specified by KUHS in Statute / Affiliation Regulations as per the sanctioned student strength in addition to norms fixed by Government and Central Council of Homeopathy from time to time.

1.5 Registration of students to University

a) Every College/ Institution shall upload, the basic details of the admitted students on or before 12.00 midnight on the cut-off date fixed by CCH/Govt. of India/ Govt. of Kerala /and modified by Kerala University of Health Sciences. The Principal will be personally held responsible for the contents in the statements.

b) A candidate on admission to the course shall apply to the KUHS for student registration through the concerned college by making a formal application in the prescribed format with the following documents within the time specified by KUHS.

1. Original mark lists of qualifying examination.
2. Allotment letter from the competent authority.
3. Eligibility certificate and migration certificate (wherever needed).
4. Original SSLC/equivalent certificate.
5. The fees prescribed for the course.
6. Transfer Certificate from the previous institution.
7. In the case of students admitted under NRI quota, as insisted by Government of Kerala, the following additional documents shall be produced
 - a) Document(s) to prove willingness of the sponsor and his/her relationship with the candidate.
 - b) Copy of passport of the sponsor attested by a gazetted officer.
 - c) Employment certificate of the sponsor attested by the embassy.
8. For students under Socially and Educationally Backward Community (SEBC), valid non-creamy layer certificate from competent authority issued before the date of admission, along with cast certificate.

9. Caste Certificate issued by the competent authority for students under the SC & ST Category (wherever applicable).
10. Any other documents as prescribed by KUHS/Government or competent authority from time to time.

1.6 Fees:

As stipulated by the Government/Fee Regulatory Committee and/or KUHS from time to time.

1.7 Syllabus, Medium of instruction

Syllabus shall be as prescribed by KUHS from time to time.

Medium of instruction and examinations shall be English.

1.8 Attendance and course period

- a. The candidate shall successfully complete the stipulated course period as specified in the course regulations to be eligible for the award of the Degree.
- b. There shall be minimum 80% attendance of the prescribed hours in each subjects (in theory and clinical/practical separately (where ever applicable) in each academic year is needed to be eligible for appearing in the University examinations.
- c. Even, in case of subjects in which the instructional programme extend through more than one academic year and when there is no University examination in the subject for a particular year (i.e. non-exam going subjects), the attendance requirement shall not be less than 80% in Lectures and Practical/ Clinical separately in the non-exam year. The principal/Head of institution should ensure that the candidate has secured the minimum requirement of attendance in the non-exam going subjects before registering him/her for the university examination.
- d. The Principal /Head of the Institution shall submit the attendance certificate for each candidate at the time of registration for examinations.
- e. No student registered in KUHS, including service candidates is permitted to run

or work in a clinic / Pharmacy /hospital / laboratory/ nursing home and shall not engage in private practice of any sort in their professional capacity during the course of study. Any violation in this respect will be viewed seriously and may warrant punishment including termination from the course.

1.9 Condonation for shortage of attendance:

- a. Principal of the institution can condone with the recommendation of the HOD of the concerned department on genuine grounds up to a maximum of 5% of attendance in subject/subjects (Theory/Practical/both) provided that the student has not availed this facility earlier during the entire period of the course (Condonation of shortage of attendance can be granted once only during the entire course period)
- b. After the student has paid the prescribed condonation fee, the Principal has to intimate about the condonation, with an undertaking that the student has not previously availed this facility, to KUHS within the prescribed time.
- c. A proper condonation Register shall be maintained in the office of the Principal of the colleges and the same shall be subjected to verification by the University.

1.10 Leave, Holidays etc.

As prescribed by the Government and / or KUHS from time to time.

1.11 Monitoring Learning Progress:

The following General Guidelines are suggested for periodical assessment conducted from time to time by the Institution. The learning outcome to be assessed may include:

- i) Personal Attitudes. (Critical thinking, communication, Collaboration, Creativity)
- ii) Acquisition of Knowledge:
- iii) Journal Review Meeting (Journal Club):
- iv) Seminars / Symposia:

- v) Clinico-pathological conferences:
- vi) Medical Audit
- vii) Practical and Laboratory skills
 - a) Day to Day work
 - b) Teaching skills
 - c) Periodic tests
 - d) Work diary / Log Book
 - e) Records
- viii) Health Care Counselling - Communication & Counselling skills.

1.12 Transfer during course & internship.

Transfer to other institutions within and outside the University shall not be allowed under normal circumstances during the course of study. However in exceptional cases, KUHS can apply discretion in this matter, subject to the guidelines of the CCH.

All applications for transfer shall be referred to the Central Council of Homoeopathy, by the college and get the approval of the Council

(Transfer of students from one college to another shall be strictly as per the Clause 14(v) of CCH regulations 2003 (as amended up to July 2015) and according to the University regulations and government directions from time to time.)

1.13 Duration permitted for completion of the course

The total duration of the course is four and half years + one year internship. Every candidate for admission to the B.H.M.S. examinations shall undergo a course of certified study extending over four and a half academic years from the date of commencement of his study as per syllabus and curriculum prescribed for the course in Homoeopathic Medical College affiliated to the University.

Every candidate shall complete the course including the passing of the examination in all subjects and complete the compulsory internship training within a period of eleven years (including internship) from the date of admission

in first B.H.M.S Degree Course in the College concerned, failing which his name shall be removed from the rolls of the college.

The academic course of studies is divided into four phases as follows

PHASE	DURATION
First B.H.M.S	1 Academic year(12Months)
Second B.H.M.S	1 Academic year(12Months)
Third B.H.M.S	1 Academic year(12Months)
Final B.H.M.S	1 ½ Academic years(18 Months)

The study of the first phase shall comprise of Pre-clinical subjects (Anatomy, Physiology & Biochemistry and Homoeopathic Pharmacy) along with Homoeopathic Philosophy, and Materia Medica.

The remaining academic phases shall be devoted to the study of clinical subjects. During the second phase, the Para-clinical subjects shall be taught concurrently.

1.14 Internal assessment [Conducted by College]

The performance in essential components of training are to be assessed to determine the eligibility of the student to appear for the University Examinations. Every student shall be assessed by the concerned departments during their course of study at institutional level, before they are allowed to appear for the professional examinations of the university.

- a. There shall be a minimum of 3 periodic assessments conducted in the college for each subjects (theory, viva and practical as the case may be) of which the final one shall be in the KUHS examination pattern for familiarisation of the KUHS examination pattern.
- b. Average of the marks of the best two of the periodical assessments shall be taken as internal assessment mark of the candidate.

- c. The class average of internal assessment marks of theory and practical in each subject shall not exceed 75% of Maximum marks for regular examinations and 80% for supplementary examinations.(This clause shall not be applicable where there is only one student registered for the course.)
- d. The class average of internal assessment for an examination shall be calculated based on the total number of candidates in a particular batch appearing for that internal assessment examination.

The internal assessment is calculated by the concerned departments by considering the performance of each student in the internal assessment examinations, assignments, seminars, practicals and clinical presentations.

The candidate must secure Minimum 35% of marks in theory and practical including viva voce separately in a particular subject to appear for University examination. However the internal assessment marks shall not appear in the B.H.M.S Mark lists.

1.15 Examinations

At the end of each phase, examinations shall be conducted by the University as per the schedule approved by the Board of Examinations. No student shall be admitted to the second / Third / Final B.H.M.S examination unless he/she has passed the First / second / Third B.H.M.S examinations held for the previous phases.

After passing the final B.H.M.S. examination, he shall undergo a period of one year rotating internship in the Collegiate Hospital.

There shall be Theory, Practical, Clinical and Viva voce examinations in each subject, which shall be considered as a single block. The scheme of examinations shall be as per the details given under course content/ syllabus.

1.16 Criteria for pass

1. In the Theory examinations conducted by the University it is mandatory that the candidate shall obtain 50% marks separately in each subject.
2. In the practical/clinical including Viva voce examinations conducted by the university it is mandatory that the candidate shall obtain 50% marks separately in each subject.

1.17 Grace Marks

Grace marks may be awarded to the students at the discretion of the University in exceptional circumstances, at the maximum of 5marks in total, which can be distributed between subjects either to get a whole pass /subject wise pass, either for theory or practical /viva, or both.

1.18 Criteria for promotion to next year

i) Students have to write examination in three subjects during first year that is Anatomy, (Physiology and Biochemistry together) and Homeopathic Pharmacy. Pass in Anatomy, Physiology and Biochemistry is mandatory for promotion to second year.

If the candidate fails in Homeopathic pharmacy alone, he/she is eligible for promotion to the Second B.H.M.S, but shall pass the subject at least one term (6months) before he/she is allowed to appear for the Second B.H.M.S Examination.

Those who fail in the subjects of Anatomy/ Physiology& Biochemistry has to appear for the supplementary Examination and shall pass those subjects at least two terms before he/she is allowed to appear for the Second B.H.M.S Examination.(As per CCH Regulations)

Rules for Supplementary batch / Additional batch

i) If the student fails to pass the subjects of Anatomy/ Physiology & Biochemistry of the First year course, he/she shall have to continue as an additional batch and shall undergo course for another one term before

appearing for the supplementary Examination, for which attendance is compulsory.

- ii) A student shall be promoted from second B.H.M.S to III B.H.M.S, if he/she has secured 80% attendance in all the subjects separately. The failure in any subjects does not prevent the promotion to 3rd year. However the student shall clear all the papers of II B.H.M.S one term (six months) before appearing for the 3rd B.H.M.S examination.
- iii) A student shall be promoted from III B.H.M.S to IV B.H.M.S, if he/she has secured 80% attendance in all the subjects. The failure in any subjects does not prevent the promotion to IV B.H.M.S. However the student shall clear all the failed paper of III B.H.M.S one term (six months) before appearing for the IV B.H.M.S examination.
- iv) If a candidate fails to pass in all the subjects with in four chances in examinations, he/she shall be required to prosecute a further course of studying all the subjects and in all parts of that year, for one year to the satisfaction of the head of the college and appearing for examination in all the subjects. Provided that if a student appearing for the Fourth B.H.M.S examination has only one subject to pass at the end of prescribed chances, he/she shall be allowed to appear at the next examination in that particular subject and shall complete the examination with this special chance.

For doing the internship the student have to clear all the papers of IV B.H.M.S. The course (including internship) shall be completed within eleven years from the date of his first admission to the course.

1.19 Carry over benefit

As per clause 1.18.

1.20 Issuance of Mark List and Certificates

A provisional pass certificate shall be issued on successful completion of the course and passing all the subjects, for temporary registration with the State Medical council in order to undergo the internship.

The provisional degree certificate shall be issued after successful completion of the internship. This provisional degree certificate has validity till the issue of the Degree certificate which shall be issued after the convocation. The Consolidated mark list shall be issued upon request on remittance of required fee, specifying the number of chances availed by the students to successfully complete the course.

1.21 Declaration of class

Candidates who pass the whole examination shall be ranked in the order of proficiency as determined by the total marks in all subjects and shall be arranged in three classes .

- i. Distinction - 75% and above
- ii First Class - 60% and above, less than 75%
- iii Second Class - 50% and above, less than 60%

First Class/ Distinction may be awarded irrespective of whether the candidate has appeared for regular/supplementary examinations.

1.22 Declaration of rank

- i) Only those students who pass all the papers of the B.H.M.S course, in the Regular University Examinations and complete the course within the minimum prescribed course duration, alone will be considered for RANK.
- ii) Marks obtained in supplementary examinations will not be considered for deciding the Rank.
- iii) Rank will be awarded only after the Final B.H.M.S examination considering the aggregate marks secured in all the subjects from I to IV B.H.M.S Regular Examinations.

iv) The total number of students registered for the University examinations shall be specified in the rank certificate.

1.23 Attempt/ Chance

If a student registers for an examination and attend none of the papers of the examination, that appearance shall not be considered as an attempt/ chance.

1.24 Partial Appearance in Examinations

Partial appearance is permitted in all the University Examinations, provided the candidate satisfy 80% attendance in all subjects of the respective examination, including the subjects (theory and practical/clinical separately) in which the candidate is not appearing or ineligible to appear. (Minimum of 70% attendance is required in theory and practical/clinical separately in the non-exam going subjects). Such candidates shall not be eligible for the award of rank.

1.25 Condonation of Break of Study

Condonation of Break of Study shall be permitted as per the respective course regulations of KUHS. The period of break of study thus condoned shall be excluded while calculating the maximum period prescribed for passing a course under the KUHS regulations

If a candidate is not attending the college for more than Six months, he/she on the recommendation of the Head of the Institution should get permission from the University for rejoining with junior batch. Condonation of Break of Study will be considered strictly as per the condition stipulated in the norms of the University.

1.26 Internship

Each candidate shall be required to undergo compulsory rotating internship of **one year**, after passing the final B.H.M.S Examinations, to the satisfaction of the

Principal of the Homoeopathic College. Thereafter only, the candidate shall be eligible for the award of Degree of Bachelor of Homoeopathic Medicine and Surgery (B.H.M.S.) by the University.

The internship training shall be regulated by the Principal in consultation with concerned Heads of Departments and the Hospital Superintendent/RMO.

1.27 Transcript

The official transcript shall be issued by the Head of the Institution in the model format approved by the University or the requesting agency. The University shall endorse the same only if specifically requested.

1.28 Stipend:

As per the Government/University norms from time to time.

1.29 Eligibility for award of degree

A candidate who passes entire subjects of the course and successfully complete the internship shall be eligible for the award of Degree during the ensuing convocation. Degree is awarded under the concerned Faculty of the University.

Note: Wherever these Course Regulations are silent on any particular aspect of this Course, the stipulations made in the Academic Regulations of KUHS shall apply mutatis mutandis.

Regulations
for Courses affiliated to the
Kerala University of Health Sciences
Thrissur 680596



POST GRADUATE COURSE IN
HOMEOPATHIC MEDICINE M D (Hom.)

Course Code:

(2016-2017 Admission onwards)

2016
NEW SYLLBUS

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1. GENERAL REGULATIONS

Names of the course which come under these Regulations include “Doctor of Medicine in Homoeopathy” abbreviated as MD (HOM) in the following specialities:

1. MD (Hom) Materia Medica
2. MD(Hom) Homeopathic Philosophy
3. MD(Hom) Repertory

1.1 Eligibility for Admission

No candidate shall be admitted to MD (HOM) course unless he possesses the degree of:

- a. Bachelor of Homoeopathic Medicine and Surgery or equivalent qualification in Homoeopathy after undergoing a regular course of study of not less than five and half years duration including one year compulsory internship:

OR

- b. Bachelor of Homoeopathic Medicine and Surgery (Graded Degree) or equivalent qualification in Homoeopathy included in the Second schedule of the Act, after undergoing a regular course of study not less than two years duration.

The University or the authority prescribed by the state government as the case may be, shall select the candidate on merit for Post Graduate course.

1.2 Mode of selection to the course

The selection of students for the PG courses shall be made strictly on merit ensuring transparency and fairness. The process shall be as decided by the competent authority approved by the Govt. of Kerala and Kerala University of Health Sciences and as per guidelines of Central Council of Homoeopathy.

Cut-off date for the admission of students: As per the dates fixed by the Central Council of Homeopathy /University / Government of Kerala.

1.3 Number of seats in one unit of admission:

As per the norms of CCH/KUHS from time to time.

1.4 Minimum Academic Requirements for conduct of course

Minimum standard requirements for offering course in terms of land, infrastructure, equipment, clinical cases/materials, teaching facility, faculty and other human resources etc. shall be in compliance with the standards specified by KUHS in Statute / Affiliation Regulations in addition to norms fixed by Government and Central Council of Homoeopathy.

POST GRADUATE TEACHING CENTRE

- 1) The centre shall fulfil the minimum requirements as prescribed in the Homoeopathy (Minimum standard of Education) Regulation 1983 for under graduate training. The centre shall obtain evaluation and approval from the Central Council of Homoeopathy before starting of MD Course
- 2) Post Graduate Department should have the following additional facilities namely.
 - a) One fulltime Professor/Reader in the department of specialty
 - b) One Reader/ Lecturer
 - c) Staff such as two Attendants
 - d) Departmental Library
 - e) Outpatient and inpatient departments with all facilities including clinical lab.- minimum of 250 patients in the OPD per day
 - f) Three beds shall be earmarked for each student

Qualification of Teacher/Guide

1. MD (HOM) degree (3 years of regular study) in the concerned subject, included in the second schedule of the act.
2. Professor or Reader/Associate Professor with a total teaching experience of not less than Seven years in the concerned subject

3. Lecturer with eight years teaching experience as lecturer

4. Maximum age limit of the examiner shall be 70 yrs

STUDENT GUIDE RATIO:-

a) The student-Guide/supervisor ratio shall be 3:1 if the Guide/supervisor is of Professor

b) The student-Guide/supervisor ratio shall be 2:1 if the Guide/supervisor is of Reader/ Associate Professor cadre

c) The student-Guide/ supervisor ratio shall be 1:1 if the Guide/supervisor is of Lecturer cadre

1.5 Registration of students to University

A Candidate on admission to the MD(HOM) course shall apply to the University for Registration.

- By making a formal application in the prescribed format through the institution.
- Original mark lists of the qualifying examination.
- Original degree certificate.
- Transfer certificate from the previous institution.
- Allotment letter from the competent authority who conducted the admission process
- Eligibility and migration certificate where ever needed.
- Original SSLC/Equivalent Certificate.
- The fees prescribed for the registration.
- In case of students admitted under NRI quota documents to prove willingness of the sponsor and his/her relationship with the candidate, attested copy of passport and employment certificate of the sponsor attested by the embassy/NRI certificate.
- For students under SEBC category valid non-creamy layer certificate issued by competent authority, issued before the date of admission , along with the cast certificate.

- Caste Certificate issued by the competent authority for students under the SC & ST Category (wherever applicable).
- The institution should complete the student registration (Basic entry) on or before the cut-off date prescribed by the university.
- Any other documents as prescribed by KUHS/Government or other competent authority from time to time.

1.6 Fees:

As stipulated by the Government/Fee Regulatory Committee and/or KUHS from time to time.

1.7 Syllabus , Medium of instruction

Syllabus shall be prescribed by KUHS from time to time. Medium of instruction and examination shall be English.

1.8 Attendance and course period

- a. The candidate shall successfully complete the stipulated course period as specified in the course regulations to be eligible for award of Degree/Diploma. All the 365 days of the year are working days for Post Graduate students.
- b. A candidate shall obtain minimum 80% attendance in theory and practical/clinical separately in each subject in a recognized institution approved by and affiliated to Kerala University of health Sciences, to be eligible for appearing in the University Examinations.
- c. The Principal/Head of the institution shall submit the Attendance Certificate for each candidate at the time of registration for examinations.
- d. No student registered in KUHS, including service candidates is permitted to run or work in a clinic / Pharmacy /hospital / laboratory/ nursing home and shall not engage in private practice of any sort in their professional capacity during the course of study. Any violation in this respect will be viewed seriously and may warrant punishment including termination from the course.

1.9 Condonation of shortage of Attendance

No condonation of attendance is permitted for PG courses.

1.10 Leave, Holidays etc.

As prescribed by the Government and / or KUHS from time to time.

For the PG Students 365 days of the year are working days. The students are permitted to avail casual leave for 20 days, but not more than 10 days at a stretch. All PG students are eligible for weekly off on Sundays. Those who are on duty on Sunday can avail compensatory weekly off within the week. This will be allowed by the Head of Department/Unit chief concerned without affecting the routine functioning of the department. All public holidays are working days for the post graduate students. The students are not entitled to avail any seasonal holidays/ study leave.

The candidate can also avail extra ordinary leave supported by medical certificates and other “leave under exceptional circumstances” recommended by Head of Departments and sanctioned by the Head of Institution. 80% attendance is compulsory during each year for the 3years of MD (HOM) course. If the candidate is absent for more than 10 days without prior notice, he/she will be terminated from the course and liquidated damage will be levied. Any type of leave including maternity and medical leave taken during the P. G. course will not be considered for calculating attendance for that calendar year (from date of joining to corresponding date of next year) and extension of the course period is the rule for compensating such leaves.

CMEs, workshops and other academic programmes conducted by recognized academic bodies are essential aspects of PG training programme. All PG students may be permitted to attend such programmes without affecting the routine working of the department concerned. The Heads of the Departments shall sanction duty leave to PG students provided they apply before the CME programme and the Head of the department is convinced about the genuineness of the programme and utility of the particular programme. There shall be a limit of 10 days for such duty leave in a year.

1.11 Monitoring Learning Progress:

During the First Year of the course every post graduate student should undergo one year compulsory house job at hospital. The hospital authorities should regulate, supervise the duties of Post graduate students at hospital.

It is essential to monitor the learning progress of each candidate through continuous and regular assessment. It not only help teachers to evaluate students but also students to evaluate themselves. The monitoring be done by the staff of the department based on participation of students in various teaching learning activities. It may be structured and assessment be done using checklists that assess various aspects.

The learning out comes to be assessed should include

- 1) Personal attitude
- 2) Acquisition of Knowledge
- 3) Clinical skills
- 4) Teaching skills
- 5) Dissertation

Personal attitudes:-The essential items are:

- Caring attitude towards patient
- Initiatives
- Organizational ability
- Potential to cope with stressful situations and undertake responsibility
- Trust worthiness and Reliability
- To understand and communicate intelligibly with patients and others
- To behave in a manner which establishes professional relationship with patients and colleagues
- Ability to work in a team
- A critical enquiring approach to the acquisition of Knowledge

The methods used mainly consist of observation. It is appreciated that these items require a degree of subjective assessment by Guide, Supervisors and Peers.

Acquisition of Knowledge

The methods used comprise of “ Log book” which records participation in various teaching training activities attended and the number in which presentations are made are to be recorded. The logbook should periodically be validated by the Supervisors. Some of the activities are listed and the list is not complete or final. Institutions may include additional activities if so desired.

A) Journal review/Website review meetings

The ability to do literature search, in depth study, presentations skills and use of audio visual aids are to be assessed. Faculty members and peers attending the meeting use checklist for the assessment.

During the P.G. course each P.G. students shall make minimum 10 journals club presentation and minimum 5 website reviews and maintain the copies of journals on which presentation is made and maintain a record of journal club presentations.

B) Seminar/Symposia:

The topics should be assigned to the students well in advance to facilitate in depth study. The ability to do literature search, in depth study, presentation skills and use of audio-visual aids are to be assessed using a checklist.

Each P.G. student shall present minimum 10 seminar papers, take part in at least 20 seminars/ symposium during the P.G. course and maintain the records of seminar notes/presentations and also he/she should present a paper /participate in at least one national level seminar/conferences.

C) Assignments:

Each P.G. student shall take up five assignments per year from second year onwards and present ten assignments during the course period and maintain a copy of assignments taken up by the P.G. student.

D) Clinical Skills

Day to day work: Skills in OPD and IPD work should be assessed periodically. The assessment should include the candidate's sincerity and punctuality, analytical

ability and communication skills.

Clinical Presentations: Candidates should periodically present clinical cases before his peers and faculty members. This should be assessed using a check list.

Each P.G. student shall present at least 20 case presentations during the period of P.G. course and maintain the records of cases presented.

E) Teaching Skills

Candidates should be encouraged to teach undergraduate medical students. This performances should be assessed by the faculty members of the department and from feed back from the undergraduate students.

Each student shall conduct at least 25 classes for Undergraduate students during the P.G course and maintain the records.

F) Dissertation in the Department

Periodic presentations are to be made in the department. Initially the topic selected is to be presented before submission to the University for registration , again before finalization for critical evaluation and another before final submission of the completed work.

g) Periodic tests:-

The department may conduct if possible three tests, two of them be annual tests, one at the end of first year and the other in second year. The third test may be held three months before final examination. The tests may include written papers, practical/clinical and viva-voce.

H) Records:-

Records, Log books, and mid marks obtained in tests will be maintained by the head of department and will be made available to the University or Central council of Homeopathy.

I) Log Book:

The Log book is a record of the important activities of the candidate during his training. Internal Assessment should be based on the evaluation of the logbook.

Collectively log books are a tool for the evaluation of the training programs of the Institution by external agencies. The record includes academic activities as well as the presentations and procedures carried out by the candidate.

J) Procedure for Defaulters

Every department should have a committee to review such situations. The guide and head of the department counsel the defaulting candidate. In extreme cases of default the departmental committee may recommend that defaulting candidate be withheld from appearing the examination, if she/he fails to fulfil the requirements in spite of being given adequate chances to correct himself or herself.

The following General Guidelines are suggested for periodical assessment conducted from time to time by the Institution. The learning outcome to be assessed may include:

i) Personal Attitudes. (Critical thinking, Communication, Collaboration, Creativity)

ii) Acquisition of Knowledge:

iii) Journal Review Meeting (Journal Club):

iv) Seminars / Symposia:

v) Clinico-pathological conferences:

vi) Medical Audit

vii) Practical and Laboratory skills

a) Day to Day work

b) Teaching skills

c) Periodic tests

d) Work diary / Log Book

e) Records

viii) Health Care Counselling - Communication & Counselling Skills

1.12 Transfer during course & internship.

Transfer to other institutions within and outside the University shall not be normally allowed. However in exceptional cases the KUHS can apply discretion subject to the guidelines of CCH and KUHS rules.

1.13 Duration permitted for completion of the course

The maximum permitted time period to successfully complete the course is twice the actual duration of the Course (The course shall be of three years duration, including one year of house-job or equivalent thereof)

1.14 Internal assessment [Conducted by college]

Not applicable

1.15 Examinations

Part I Examination will be conducted 6 months after completion of house job of one year duration. Part II examination will be towards the end of 36th month.

Thesis/ Dissertation for the PG Courses

The process of submission of synopsis, conduct of the research, submission and evaluation of thesis/dissertation/project shall be governed by the guidelines issued by the KUHS in this respect/ Statutory Council from time to time.

1.16 Criteria for pass

- The student shall be declared passed if he/she gets minimum 50% marks for theory and 50% marks for clinical/ practical including Viva- voce examination separately for each subject.
- The result declared by University shall be “Pass” or “Fail” but no marks shall be conveyed. Mark list will not be given ordinarily.

1.17 Grace Mark

No Grace Mark shall be awarded for P.G. courses.

1.18 Criteria for promotion to next year

- A candidate having 80% attendance in theory and practical in all the subjects and registered for examination are eligible for promotion to the next year.
- If a student fails in MD (Hom.) part I examination he/she can continue the course.
- The student becomes eligible for writing the final examination only after

passing all subjects of previous year and acceptance of dissertation.

- If the student fails in theory or practical in the final examination he/she can appear in the subsequent examination without submitting a fresh dissertation;

1.19 Carry over benefit

Refer clause 1.18

1.20 Issuance of Mark List and Certificate

- Provisional degree certificate will be issued after successful completion of the course and has validity till the issue of final degree certificate and final degree certificate will be issued after convocation. .
- Consolidated Mark List shall be issued on request specifying number of chances.

1.21 Declaration of class

Only pass/failed certificate shall be issued

1.22 Declaration of rank

1. Rank shall be awarded on the basis of aggregate marks of all the University examinations (Part I and Part II) . Student shall pass all the examinations during the minimum prescribed course duration.
2. Rank certificates for First, Second and third rank holders in P.G. courses is granted on request.
3. The total number of students registered in the final year examination will be noted in the rank certificate.

1.23 Attempt/ Chance

If a student registers for an examination and attend none of the papers of the examination, that appearance shall not be considered as an attempt/ chance.

1.24 Partial Appearance in Examinations

- a. Partial appearance is permitted in M D (Hom.) Part I Examinations, provided the candidate satisfies 80% attendance in all subjects (Theory and practical/Clinical separately) of the respective examination, including the subjects in which the candidate is not appearing

b. Partial appearance is not allowed in M D (Hom.) Part II Examinations.

1.25 Condonation of Break of Study

Condonation of Break of Study shall be permitted as per the respective course regulations of the Kerala University of Health Sciences from time to time. The period of break of study thus condoned shall be excluded while calculating the maximum period prescribed for passing a course under the KUHS regulations.

1.26 Internship

Not applicable for PG course.

1.27 Transcript

The official transcript shall be issued by the Head of the Institution in the model format approved by the University or the requesting agency. The University will endorse the same only if specifically requested.

1.28 Stipend

As per the norms of the Government/ KUHS made from time to time.

1.29 Eligibility for award of Degree

A candidate who passes entire subjects of the course will be eligible for the award of degree during the ensuing convocation .Degree is awarded under the concerned Faculty of the University.

Note: Wherever these Course Regulations are silent on any particular aspect of this Course, the stipulations made in the Academic Regulations of KUHS shall apply mutatis mutandis