

SCHEDULE

FORMS

FORM A

[See rule 4]

APPLICATION FOR ADMISSION TO GENERAL PROVIDENT FUND

(KERALA)

(All entries in BOLD, CAPITALS in blue or black ink)

[Leave one space between words, put √ in the relevant column]

1. Name of applicant

2. Sex

Male	Female
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3. Name of Father/Husband

4. Permanent Address

District

PIN

5. Date of birth (DD-MM-YYYY)

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6. Date of Joining Service (DD-MM-YYYY)

7. Date of Retirement

8. Department (Parent)

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9. Designation

10. Permanent Employee Number (PEN)

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11. Official Address

District

PIN

12. Service is

(i)	Central	State
(ii)	Full-time	Part-time
(iii)	Pensionable	Non-pensionable
(iv)	Officiating	Permanent
(v)	Re-employed	Not Re-employed

13. If the applicant is a subscriber to any other Provident Fund

Name of the Fund

Account Number

14. Basic Pay

15. Monthly Subscription

16. Salary month from which
the subscription starts

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17. Salary Head of Account

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18. Whether the applicant has a family

Yes	No
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19. Whether nomination enclosed

Yes	No
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Signature of applicant

Place:

Date:

(Counter signature of the
Head of Office with designation)

(Office Seal)

FOR USE IN THE OFFICE OF THE ACCOUNTANT GENERAL (A&E)

(To be entered by the Section concerned)

Section

Unit

Prefix

Account Number

(to be entered by EDP-PF)

Signature of Assistant Accounts Officer.

INSTRUCTIONS

- The amount of monthly subscription shall not be less than 6% of the basic pay and shall not exceed the maximum basic pay.
- Those who have not completed one year's continuous service shall submit a written consent to join the Fund.
- Gazetted subscribers have to file the nomination with the Accountant General. In the case of Non-Gazetted subscribers, the nominations are to be accepted and kept by the Heads of Offices.

FORM B

FORM OF NOMINATION

[See rule 5(1)]

I,(Name) hereby nominate the person(s) mentioned below to receive the amount that may stand to my credit in the Fund in the event of my death before that amount has become payable or having become payable, has not been paid.

<i>Name and full permanent address of nominee(s)</i>	<i>Relation with the subscriber [in case the nominee is not a member of the family as defined in Rule 2 (c) indicate the reasons]</i>	<i>Age</i>	<i>Share payable to each</i>	<i>Contingencies on the happening of which nomination shall become invalid</i>	<i>Name, address, relationship and age of the person to whom the right of the nominee shall pass in the event of his predeceasing the subscriber</i>	<i>Name and address of the person to whom share is to be paid on behalf of minor</i>
1	2	3	4	5	6	7

Place:

Date:

Signature of the subscriber, Name and designation.....

Account No.....

Name and address

Signature

Witness:— 1.....

2.....

Countersignature by Head of Office (required only when subscriber is a non-gazetted Government servant).....

Note:—The nomination made by a subscriber who was not married at the time of filing nomination shall become in valid on getting married.

Instructions

Column 1.—A subscriber can nominate more than one person. If he/she has a family as defined in General Provident Fund (K) Rules, the nomination shall not be in favour of any person who is not a member of the family.

Column 4.—If the subscriber nominates only one person, the words “In full” may be noted. Otherwise the share payable to each so as cover the whole amount standing at the credit of the subscriber may be specified.

Column 5.—Death need not be shown as a contingency. In the case of a subscriber having only one member in the family and who wishes to nominate another person as alternate nominee, he shall specify that the right conferred on the alternate nominee shall become invalid in the event of the subscriber acquiring an additional member in the family.

Column 6.—The name to be specified in this column shall be that of a member of the family of the subscriber if he has a family, other than the subscriber or nominee.

Column 7.—The name to be specified in this column shall be that of a person other than the subscriber or nominee.

Account No.—In the case of persons who file the nomination along with application for admission to the Fund, this will be furnished by the Accountant General.