

FORM D

[See rules 14 & 37(1)]

FORM OF APPLICATION FOR TEMPORARY ADVANCES AGAINST
DEPOSITS IN GENERAL PROVIDENT FUND (KERALA)

1. Name and Account Number of the subscriber and the reference number of the Annual Statement received from the Accountant General, indicating Section number & Branch :
2. Designation and Permanent Employee Number (PEN) :
3. Basic pay :
4. Amount of advance required (both in figures and words) :
5. Purpose of which it is required :
6. Number if instalments of recovery proposed :
7. Date of complete repayment of the previous loan :
8. Details of advances pending recovery:—
 - (1) number and date of the order granting previous advance :
 - (2) the amount of previous advance :
 - (3) date and drawal of previous advance :
 - (4) balance outstanding :
9. Amount of consolidated advance [sum of items 4 and 8 (4)] and the number and amount of monthly instalments in which the consolidated advance is proposed to be repaid :
10. Name of treasury at which payment is desired :

11. I hereby declare that the above statements are true and that I agree to abide by the General Provident Fund (Kerala) Rules in force. I also promise to repay the above advance in equal monthly instalments according to Rules.

Place.....

*Signature of the subscriber
with name and designation*

Date.....

12. Enquiry Certificate

Signature of Head of Department or Office

Place.....

Date.....

VERIFICATION REPORT

- 13. Total amount at the credit of the applicant :
- 14. Amount of advance admissible :
- 15. Number of instalments of repayments :
- 16. Any other fact requiring consideration :

(Head of Office or Department)

B. Details of DA Credited to GPF since Last Credit Card

Sl. No.	No. and Date of G.O as per which the DA arrears was credited to PF	Period to which arrears relate	Amount credited to GPF	Date of encashment of the bill	Gross amount of the bill	Net amount of the bill	Name of Treasury
1	2	3	4	5	6	7	8

C. Details of withdrawals made after the Last Credit Card

No. and date of sanction	Date of drawal	Amount	Name of Treasury	Nature of advance TA or NRW	Purpose
1	2	3	4	5	6
Total					

If there is no withdrawal since the Last Credit that fact should be specifically stated in the proforma.

D. Abstract

1. Total amount at credit as per last credit card for the year 20.....`
2. Total amount credited to PF account after last credit card`
(Total of A&B above)

3. Grand Total (items 1+2 above) `
4. Total amount of advance drawn after the issuance of the last Credit card (Vide details furnished under C above). `
5. Total amount of DA arrears and Pay Revision arrears if any not due for withdrawal as per existing Government Orders `
6. Grand total (item 4+5) above `
7. Net balance at credit of the subscriber (3-6) on the date of application `

Certified that the particulars furnished above have been verified with reference to pay abstract, acquittance roll, PF Pass Book and other connected records and found correct.

*Signature of Drawing and Disbursing
Officer/Signature of subscriber in
the case of Gazetted Officer*

Place:

Name:

Date:

Designation: